

DRIVEWAY PERMIT APPLICATION
BERLIN TOWNSHIP, ERIE COUNTY

APPLICATION NO. _____

ROAD: _____

OWNER(S) NAME: _____

ADDRESS: _____

CITY, STATE, ZIP: _____

PHONE NUMBER: _____

CONTRACTOR:

ADDRESS:

CITY, STATE, ZIP: _____

PHONE NUMBER: _____

LOCATION OF PLANNED DRIVEWAY: _____ MILES _____ FEET

NORTH () SOUTH () EAST () WEST () OF INTERSECTION WITH _____

NORTH () SOUTH () EAST () WEST () SIDE OF ROADWAY

HOUSE NUMBER (IF KNOWN) _____

PLANNED CONSTRUCTION DATE(S): STARTING ON: _____ COMPLETED BY: _____

NOTIFY BERLIN TOWNSHIP ROAD SUPERINTENDENT 48 HOURS PRIOR TO CONSTRUCTION

DRIVEWAY TYPE: **NEW** OR **EXISTING** (CIRCLE ONE)

RESIDENTIAL **COMMERCIAL** **AGRICULTURAL FIELD** (CIRCLE ONE)

WIDTH: _____ FEET

PIPE REQUIREMENT: _____ FEET OF _____ INCH REINFORCED CONCRETE PIPE

SURFACE MATERIAL OF DRIVEWAY: **GRAVEL** **ASPHALT** **CONCRETE** **OTHER** (CIRCLE ONE)

NUMBER OF DRIVEWAYS ON PROPERTY: _____

APPLICANT AGREES TO MAINTAIN DRIVEWAY PIPE. IF DEBRIS OR DAMAGE TO THE PIPE CAUSES A BLOCK IN WATER FLOW, THE APPLICANT OR SUBSEQUENT PROPERTY OWNER, WILL MAKE THE NECESSARY REPAIRS. IF REPAIRS ARE NOT MADE TO FREE ANY WATER OBSTRUCTION, BERLIN TOWNSHIP MAY EITHER REMOVE THE DRIVEWAY PIPE, OR MAKE NECESSARY REPAIRS TO THE PIPE AND ASSESS THE INCURRED COSTS TO THE PROPERTY OWNER.

THE PERMITTEE AGREES TO ABIDE BY THE REGULATIONS OF THE ACCESS MANAGEMENT MANUAL OF ERIE COUNTY, OHIO AND ERIE COUNTY, OHIO STORMWATER MANAGEMENT PLAN. SEE APPENDIX.

TRAFFIC CONTROL AND INDEMNIFICATION:

CONTINGENT TO THE APPROVAL OF THIS PERMIT, I/WE AGREE TO COMPLY WITH ALL THE CONDITIONS, RESTRICTIONS, AND REGULATIONS OF THIS PERMIT, BERLIN TOWNSHIP, AND ERIE COUNTY, OHIO. I/WE ALSO AGREE TO PROTECT TRAFFIC ACCORDING TO THE OHIO MANUAL OF UNIFORM TRAFFIC CONTROL DEVICES DURING ALL PHASES OF CONSTRUCTION.

EXCEPT FOR NEGLIGENT ACTS OF THE TOWNSHIP, THE APPLICANT SHALL ASSUME ALL LIABILITY FOR AND SAVE THE TOWNSHIP, ITS TRUSTEES, AGENTS, AND EMPLOYEES AND THEIR SUCCESSORS IN INTEREST, HARMLESS FROM ANY AND ALL LIABILITY AND CLAIMS FOR DAMAGE ARISING OUT OF WORK TO BE DONE HEREIN AND THE CONTINUES USE BY THE APPLICANT.

APPLICANT(S)/ OWNER(S) SIGN:

DATE:

APPROVAL:

THIS APPLICATION IS SUBJECT TO THE CONDITIONS BELOW AND IS APPROVED WHEN SIGNED BY THE AUTHORIZED REPRESENTATIVES OF BERLIN TOWNSHIP, ERIE COUNTY, OHIO.

CONDITIONS: _____

APPLICANT HEREBY AGREES TO THE ABOVE CONDITIONS AND HAS COMPLIED WITH THOSE CONDITIONS PRIOR TO ISSUANCE OF PERMIT:

APPLICANT(S)/ OWNER(S) SIGN:

DATE:

PERMIT ISSUED:

TOWNSHIP ROAD SUPERINTENDENT

DATE

TOWNSHIP ZONING INSPECTOR

DATE

TOWNSHIP TRUSTEE

DATE

FEE COLLECTED: \$ _____

CHECK NUMBER: _____

INSPECTION:

TOWNSHIP ROAD SUPERINTENDENT

DATE

APPENDIX

ACCESS MANAGEMENT MANUAL OF ERIE COUNTY, OHIO

REV. AUGUST 9, 2018

AND

ERIE COUNTY STORMWATER AND EROSION CONTROL MANUAL

410.7.3 DRIVEWAY CULVERTS WHERE A PROPOSED DRIVEWAY CROSSES A ROADSIDE DITCH OR SWALE, WHERE FEASIBLE A CULVERT SHALL BE USED TO CONDUCT DRAINAGE UNDER THE DRIVEWAY. THE DESIGN OF THE CULVERT SHALL BE IN ACCORDANCE WITH THE ERIE COUNTY STORM WATER AND EROSION CONTROL MANUAL AND SHALL MEET THE REQUIREMENTS OF THE ERIE COUNTY DRAINAGE SUPERINTENDENT. SEE BELOW.

- *DRIVEWAY CULVERTS, FOR CROSSING A ROADSIDE DITCH WITHIN THE PUBLIC RIGHT-OF-WAY TO ACCESS A PROPERTY, MUST BE CONSTRUCTED OF REINFORCED CONCRETE PIPE (RCP) OF NOT LESS THAN 12 INCHES IN DIAMETER AND HAVING A MINIMUM LENGTH OF 32 FEET.*

410.9.3 DRIVEWAY MATERIALS WITHIN ROADWAY RIGHTS-OF-WAY

410.9.3.1 ROADWAY WITH NO CURB DRIVEWAYS CONNECTING TO ROADWAYS WITH NO CURBS SHALL HAVE SURFACE MATERIALS OF EITHER ASPHALT CONCRETE OR CRUSHED AGGREGATE WITHIN 10 FEET OF THE ROADWAY EDGE OF PAVEMENT. PORTLAND CEMENT CONCRETE SHALL NOT BE USED WITHIN 10 FEET OF ROADWAY EDGE OF PAVEMENT.

IF THE RECONSTRUCTION OF THE ROADWAY WILL RESULT IN DRIVEWAY CONCRETE WITHIN 10 FEET OF THE ROADWAY EDGE OF PAVEMENT, THE DRIVEWAY MAY BE RECONSTRUCTED AS NECESSARY TO MAINTAIN THE 10-FOOT MATERIAL REQUIREMENTS OF THIS SECTION, SUBJECT TO RIGHT-OF-WAY CONSTRAINTS.

THIS APPENDIX HIGHLIGHTS THE MAJOR REQUIREMENTS FOR DRIVEWAY INSTALLATION. FOR COMPLETE REGULATIONS ON CONSTRUCTION, REFER TO THE ACCESS MANAGEMENT MANUAL OF ERIE COUNTY, OHIO AND THE STORMWATER AND EROSION CONTROL MANUAL OF ERIE COUNTY, OHIO AT WWW.ERIECOUNTY.OH.GOV.

PROPERTY SKETCH

